

**DOYNTON PARISH COUNCIL**  
**MINUTES OF DOYNTON PARISH COUNCIL MEETING**  
**HELD ON WEDNESDAY 18<sup>th</sup> NOVEMBER 2020 AT 7 PM.**  
**Remotely via Zoom**

<b>Present:</b>	Peter Hart	Chairman
	William Roch	Councillor.
	Michael Williams	Councillor.
	Jill Salter	Councillor.
	Ben Stokes	District Councillor
	Elaine Weightman	Parish Clerk

No members of the public in attendance

The Chairman welcomed everybody and opened the meeting. Action

**APOLOGIES:** Cllr. Crew and District Councillor Steven Reade.

1.

2.

**TO APPROVE THE MINUTES OF THE LAST MEETING**  
The Minutes of the Parish Council meeting of 30th September 2020 were approved and signed by the Chairman on the proposal of Cllr. Salter and seconded by Cllr. Williams.

3.

**MATTERS ARISING.** *The drains have been cleared in Toghill lane.*  
*The Clerk has begun the process to obtain Internet Banking for DPC.*

4.

**TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED.** *None to record.*

5.

**TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.** *None in attendance*

5.

**PLANNING**

5.1

**To Comment on Planning Applications.**  
*None to note.*

5.2

**To record comments on applications dealt with since the previous meeting. –**  
**P20/19300/PNA:-**The Acre High Street Doynnton .BS30 5TF: Prior notification of the intention to erect an extension to existing agricultural building for the storage of agricultural machinery and fodder. *No Objection.*

EW

5.3

**To Note Planning Decisions. :-**  
**P20/16055/F** Oxleaze Toghill Lane Doynnton. BS30 5TE: Extension to existing agricultural building. *Approve with conditions*  
**P20/17642/RVC;** Greenkeepers Cabin Park Hotel And Resort Bath Road Wick: Application to remove conditions 3 and 5, and to vary condition 2 attached to P19/16654/F. Wording of condition 2 to be changed to 'The staff welfare and overnight accommodation building shall be used solely for staff purposes and shall not at any time be used as independent residential or holiday accommodation'. Erection of an extension to green keepers building (Class D2), creation of hardstanding, aggregate bays, erection of 1 no. building to form staff room with overnight accommodation and associated works. *Approve with conditions.*  
**P20/10922/F:** The Stables Rookery Lane Doynnton, BS30 5TH: Erection of 1 no. Rural Workers Dwelling ancillary to equestrian use, with associated works. *Approve with conditions.*

5.4

**Other Planning Matters.**  
The process for reviewing planning applications was discussed it was agreed that DPC will continue with the current procedures which comply with LGA 1972 Section 101(1). These procedures require that all members C.C. the other members with comments in order that those comments sent to SGC are in agreement with members.  
The Clerk will advise if any changes are made by NALC.

EW

Notes: DPC = Doynnton Parish Council; SGC = South Gloucestershire Council; ALCA = Avon Local Councils Association; CEF = Community Engagement Forum; AONB = Area of Outstanding Natural Beauty; TPF = Town & Parish Forum;

*Mary 20/11/21*

7 **FINANCE**

7.1 Cheques were signed in payment of the following invoices outside this meeting due to COVID19 restrictions: and issued after this meeting.

- £389.40 E Weightman, Parish Clerk, (work undertaken Oct & Nov 2020)
- £141.81 E Weightman, Parish Clerk, (quarterly expenses Oct & Nov 2020)
- £ 34.79 SGC Empty litter Bin (Jan-Mar 2020).
- £310.00 Doynton Village Hall (Hire PC meeting & Post Office (Apr- Oct 20)
- £225.18 Zurich Municipal (annual DPC insurance 2020-21)
- £100.00 Donation to St Bartholomew's for PCC Magazine 2020
- £ 37.20 Derek Girling (Reimbursement basic hosting doyntonvillage.org Oct 20-21)

*The above were approved and proposed for payment by Cllr. Roch and seconded by Cllr. Salter.*

7.2 **FINANCE REPORT**

7.2.1 After presentation of the cheques noted above, the working capital balance at HSBC Bank for the month to 30<sup>th</sup> November 2020 will be £6,115.92

The balance on the S106 savings account currently stands at £14,563.18

7.2.2 The Clerk put forward The Council's draft budget for 2021/22 which was discussed.

It was agreed unanimously to request the precept should become £5,250 due to increased annual costs and the draft will be displayed on the website and notice board for the electorate to view and comment on before 30<sup>th</sup> December and pending any comments would be finalised as agreed at the January PC meeting.

EW

8 **VILLAGE MAINTENANCE & HIGHWAYS.**

8.1 **Update on problems already reported to SGC unless stated.**

Potholes on Cullysgate, Rookery and Mill Lanes and the High Street to be chased

EW

8.2 **New Issues raised by Councillors. None to record.**

9. **SPECIAL MATTERS FOR ATTENTION**

9.1 No further trees have been added to the review of the "Tree Register".

9.2 The Council agreed there are no changes to the Council's insurance requirements.

9.3 The Fixed Asset Register was reviewed and approved at £27,609.41

9.4 It was agreed to continue with bi-monthly DPC meetings on the third Wednesday of the month in 2021 commencing on January 20<sup>th</sup> at 7pm via Zoom

There would be the following changes to the schedule:

Thursdays 27<sup>th</sup> May, the latter includes the Annual parish and AGM; and July 22<sup>nd</sup>.

9.5 It was approved to continue with the subscription to ALCA.

9.6 It was agreed that DPC were compliant with the governments Transparency Code for Smaller Authorities and the Clerk will continue to update where necessary.

The Clerk would update the website with the Tree and Fixed Asset Register, Transparency Code and the meeting dates.

EW

9.7 The review of the Parish Clerks' Pay Scale resulted in the agreement of NJC salary point from SCP18 to SCP20 to be effective from 1<sup>st</sup> January 2021 reflective of increased responsibilities and guidance during this difficult year of Covid19 restrictions. The Clerk thanked the members and the Chairman to issue a letter reflecting the decision.

PH

**TO RECEIVE REPORTS OF MEETINGS ATTENDED.**

10 *October 15<sup>th</sup> Meeting with SGC Highways Chris Harris: Cllrs. Crew and Hart to discuss slowing traffic travelling through the village.*

Chris Harris suggests adding white centre lines on the High street heading towards the Bury Lane junction to emphasize the narrow section and hopefully slow traffic. It is felt this would be better than adding yet more road signs to the village.

There would also be refreshing of some of the existing faded markings such as down by Boyd Bridge. All Councillors were in agreement and SGC Operations team advised.

PH

**TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS.**

11 *District Councillor Ben Stokes advised of the rise in Covid-19 cases in South Glos were at an all-time high and urged the PC to ensure all messages from SGC were getting to the*

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*PH* 20/11/21

parishioners to do the right thing and keep South Gloucestershire safe. Doynton Village website regularly updates with messages and parishioners are asked to check regularly for updates on SGC website alongside that of the village.

EW

- 12 **MATTERS OF INTEREST RAISED BY MEMBERS.** Cllr. Salter informed fundraising had reached its target to purchase a new defibrillator for Doynton with the monies in the Parish Plan account which would be donated to DPC to purchase the unit. All members were in favour and the clerk would advise those connected with the Parish Plan of the decision.

EW

- 13 **ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS.**  
None to record.

- 14 **DATE OF NEXT MEETING**

Wednesday January 2021 Remotely via Zoom at 7pm.

The meeting closed at 8.03pm.

Signed.....

Date.....20<sup>th</sup> January 2021.....